

### **GENERAL TERMS AND CONDITIONS**

### 1. ORDER, CONFIRMATION, AND PAYMENT TERMS

This Quotation, once confirmed via email by the Lessor, establishes a legally binding Contract between the Lessor and the Lessee, with specified terms. The Lessor must confirm the order at least 24 hours before the scheduled departure time. Following the receipt of the order confirmation, the Lessor will promptly verify the order in written format within a maximum of 2 hours, sent to the Lessee's provided email address.

The stipulated price in this quotation is to be settled at least 48 hours before the flight departure. Payment can be made through credit card or wire transfer, with the consideration for the working days and holidays of the Slovakian bank. The order payment is deemed complete upon the funds' arrival in our bank account, and a proof of payment is not considered sufficient.

Funds must be fully settled before aircraft positioning, to avoid any delays in the positioning flight. The Lessee is advised not to delay wire transfers to prevent flight postponements due to late payment. Late payment causing flight delays may lead to invalidated landing permits, airport slots, and exceeding pilot duty times, resulting in potential flight cancellation or delay at the Lessor's discretion, as per the provided cancellation policy.

For credit card payments, a 3% transaction fee is applied, and only Visa and Mastercard products are accepted. The Lessor reserves the right to withhold flight departure or positioning until the entire amount is settled.

For credit card payment please see Annex 1 below.

### 2. LESSEE'S CANCELLATION OF CONFIRMED ORDER

In the event of Lessee-initiated cancellations, the following fees apply:

- Cancellation five days prior to departure: 10% of agreed price
- Cancellation 48 hours prior to departure: 30% of agreed price
- Cancellation less than 24 hours prior to departure: 70% of agreed price for all requested services, payable to the Operator.

#### 3. CONTRACT FULFILLMENT AND TERMS

Included in our prices:

- General Aviation Terminal fees, handling, and airport charges
- Landing fees and permits
- Applicable taxes and charges; including carbon taxes, Italian Aerotaxi Tax, UK air passenger duties, Portuguese carbon tax, security fees, and all other civil aviation taxes and noise charges
- Basic cold catering (canapé sandwiches, fruit platters, snacks, beverages, coffee)

Optional services:

- Additional fee for flight attendant services (800-1.200 € per day, it has an individual pricing)
- Variable VIP Lounge rates
- Extra catering preferences

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### Additional costs:

- De-icing in winter operations
- Overnight costs for early morning or late evening departures (1.500€ for each additional overnight)
- In case it is not stated otherwise, routes are direct; if a fuel stop is needed for any reason, 1.000 € / fuel stop applies on top of the rate.
- Pet transportation (up to 2 dogs, not exceeding 10 kg each), with vaccination certificate and a 200€ deep-cleaning fee
- Airport opening hours, alternate airport usage due to weather, volcanic ash, strike, war, force majeure, air traffic control routings or customer demands, hangar parking, cleaning, and damages

We maintain a non-smoking policy on our aircraft, and WIFI is unavailable.

For slot-coordinated airports, timely scheduling is essential. The offered price includes one slot reservation and one schedule change. Airport slot availability is determined by the airport authority, not the Lessor. The Lessor retains the right to change aircraft type within the same category due to fleet arrangements, with written acceptance of modified conditions from both parties when category change is necessary.

### 4. PASSENGER INFORMATION AND BOARDING

The Lessor holds necessary EU insurances: passenger, baggage, and third-party liability.

The Lessee must provide passenger information at least 48 hours before flight to prevent potential landing refusal. Last-minute bookings within 30 hours may incur technical stop charges or flight cancellation. Passengers require valid travel documents, including passports, visas, and health/vaccination documents during pandemics.

Passengers should arrive on time for boarding. Lessor discretion allows flight termination for late passengers, incurring cancellation fees and additional waiting time costs.

### 5. CARGO AND BAGGAGE TRANSPORTATION

Lessee is responsible for cargo documentation, and non-compliance may lead to cargo handling costs. Passenger limits and allowed baggage dimensions are outlined.

Small, soft handbags are the only cabin baggage allowed, with a maximum of 4-5 pieces due to safety regulations. Excessive baggage may require leaving items at the airport.

## C650 (III, VI, VII) models, Citation XLS+

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	w (cm)	h (cm)	d (cm)	kg	m3	Max allowable pcs
Small	35-38	53	20	10	0,046	3
Medium	40	63-66	23-25	25	0,0624	3
Extra Large	75	90	30	30	0,202	3

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#### 6. VERIFICATION OF FULFILLMENT

After flight completion, both parties must mutually verify fulfillment. The final invoice, if applicable, will be issued upon receipt of the verification signed by both parties.

### 7. IMPACT OF WEATHER AND CONDITIONS ON FLIGHT

The Lessee acknowledges weather, atmospheric, and traffic conditions may affect flights. Delays or cancellations due to safety reasons, air traffic control modifications, or other conditions are beyond the Lessor's control. Refunds depend on Lessee's individual assessment of the situation.

### 8. TECHNICAL FAILURE OF AIRCRAFT

In the event of aircraft unserviceability before departure, the Lessor will aim to provide a substitute aircraft. If unavailable, the Lessee can opt to delay or cancel the flight, with a written verification requirement.

In-flight technical failures necessitating transportation costs will be covered by the Lessor.

### 9. OTHER TERMS

Disputes should be resolved through negotiation based on the parties' best knowledge.

# **10. CONFIDENTIALITY AGREEMENT**

Both parties agree to treat this agreement as confidential, with exceptions for Civil Aviation Administrations and Authorities.



## ANNEX 1 - Payment by Card

You can securely use our credit card payment option on our website. This service is provided by:

Name: K&H Pénzforgalmi Szolgáltató Korlátolt Felelősségű Társaság

Address: 1095 Budapest, Lechner Ödön fasor 9.

Company registry: 01-09-338123

Website: https://www.khpos.hu/english

hereinafter as 'VPOS Provider'

After selecting the destination from the charter dropdown menu, click 'Add to cart' and then proceed to 'Checkout.' In the next step, fill out all billing details and provide the contact person's information along with your email address.

The protection of your personal data is a top priority for B.J. Aviation Kft. and its partners. The collection and processing of personal data required while using our website comply with the applicable Hungarian data protection regulations (Act CXII of 2011). We treat your data confidentially and do not share it with third parties. For further details, please click on the 'Data Management Information' button in the bottom right.

Once the details are complete, please click on 'Place order.' You will be redirected to the VPOS Provider's website, where you can securely pay through encrypted transactions.

All you have to do is to enter the card number, expiration date and the three-digit security code on the payment server of VPOS Provider and click on 'Pay'.

You can return to the previous page anytime by pressing the 'Cancel payment and return to shop' button.

Please note that we only accept VISA, VISA Electron, V-Pay, MasterCard, and Maestro cards. Bank cards exclusively for electronic use are accepted only if permitted by the issuing bank. Check with your bank if your card can be used for online purchases.

After a successful purchase, the VPOS Provider issues an authorization number for the transaction. Please write it down or print out the entire page. In case of an unsuccessful transaction, the reason is communicated through an error message.

Following a successful transaction, our accounting team will issue your invoice on the next working day.